

Read and Review Volunteer role description

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| Role title | Read and Review Volunteer |
| Purpose of the role | We want to make sure that our information content online and in print is up-to-date and meets the needs of people living with MS. You will offer your thoughts and suggestions to help us understand how best to communicate about life with MS. |
| What you will be doing | <p>You may be asked to:</p> <ul style="list-style-type: none"> - read web pages, leaflets or books - watch short films or listen to podcasts - make constructive comments about the content, topic and format of our information resources - use your personal experience with MS to share your thoughts about our future information content plans - join focus groups or discussions about MS information |
| Skills, experience, and qualities needed | <p>Along with having great communication skills, we ask that you are:</p> <ul style="list-style-type: none"> • inclusive and respectful of diversity • enthusiastic about the MS Trust and our work <p>If you have specific skills and experience that you think might be useful—such as in editing, transcribing, or writing – do please let us know.</p> |
| When and where | <p>You will work predominantly from home, but there may be opportunities to join focus groups in person.</p> <p>You can set the hours that you work, and we will be clear about our timescales, so that you can decide whether to commit to a reviewing task.</p> |
| Support offered | In return for your valuable help, we aim to ensure that volunteering for the MS Trust is a fulfilling and worthwhile experience. You'll have support from staff, with the opportunity to have your say and shape our plans and our resources. |
| What you could get out of it | <ul style="list-style-type: none"> - Development of your knowledge and skills in supporting an information content team. - Development of your communication, reviewing & organisational skills. - Volunteering is a great addition to your CV and you can receive a reference after 3 months of being a part of the team. |

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| | - Your time will contribute to ensuring the MS Trust is able to continue our vital work |
| Other relevant information | This role does not require the volunteer to have a DBS check. |
| What to do if you're interested | Contact our volunteer manager Mark Cruise: mark.cruise@mstrust.org.uk or volunteer@mstrust.org.uk for more information. |

Roles may be flexible – please do get in touch to discuss